State of Vermont · Chartered in 1781

MORRISTOWN

Town Clerk/Treasurer's Office
PO Box 748
Morrisville, VT 05661

802-888-6370
Fax 802-888-6375
shaskins@morristownvt.org

<u>Direct Debit Authorization Agreement</u>

To enroll in the direct debit program submit this completed agreement to the Treasurer's Office at least fifteen (15) days prior to a payment due date with an attached voided check. Applications received within fourteen (14) days of the due date will NOT go into effect until the following payment due date. This program is available ONLY through US banks.

I authorize the Town of Morristown to debit my bank account listed below in the exact amount of my property tax payment on the due date of each installment. I understand that if the due date falls on a weekend or holiday, the deduction is authorized to take place on the next business day.

Property Owner Last Name _____   Parcel ID#: _____

Bank Holder Name: _____

Bank Name: _____   ☐ Checking   ☐ Savings

Bank Account #:_____   Routing #:_____

Email: _____   Phone: _____

I hereby acknowledge that I have signature authority on the above listed bank account and agree that sufficient funds will be available in said account on the due dates to permit payment of the above property tax account. I understand that failure to maintain sufficient funds in the above listed bank account will result in the Town assessing interest and delinquent penalty fees on any overdue balance at rates stated on the annual property tax bill. **I also understand that it is my responsibility to notify the Town at least fifteen (15) days prior to the payment due date if there is a change to my bank account.**

If you currently have this agreement on file in the Treasurer's office you do not need to resubmit it each year. I further agree that this direct debit authorization will remain in effect indefinitely, unless and until I provide at least fifteen (15) days written notice of its cancellation to the Treasurer's Office.

Signature: _____   Date: _____

☐ *New Application*   ☐ *Update*   *By:_____*

Received:_____   *Processed:_____*   *Effective:_____*