



## SELECTBOARD MEETING OF AUGUST 24, 2009

- Members Present: Shaun Bryer, Brian Kellogg, Todd Yando, and Dave Yacovone.
- Department Heads: Dan Lindley, TA; Bob Melfy, Highway Superintendent, Carol Bradley, Finance Director.
- Guests: Max Paine, Bill Henchy, Heather Sargent, Bill Rossmassler, David Ford, Jennifer Desautels, Charles Lambert, Amy Noyes and Steve Rae.

Meeting was called to order at 6:05PM in the Tegu Building Community Meeting Room by Shaun Bryer, Chair.

### **I. AGENDA CHANGES & ANNOUNCEMENTS**

1. Remove LCPC Contract from Old Business

### **II. NEW BUSINESS**

1. **Downtown Development Waiver-** by signing this, the Town acknowledges and accepts the conditions of the Downtown Development Grant.

**Motion made by Dave Yacovone, seconded by Todd Yando to approve & Sign Downtown Development Waiver for the Downtown Development Grant Motion approved. (4/0)**

2. **Road Name Change Request-** John Pitrowiski, VCCI, INC. requested a road name change from a development he owns off Rt. 100. The current road name is Cindy's Way and he would like it changed to Small Pond Rd. He would also like a sign put up at his expense and for the road to be updated in E-911.

### **III. TA REPORT**

1. Bridge is moving along, sidewalks will be taken out towards the end of the week. People are taking the fence down and still walking across the bridge. Shaun thinks that it is because there are no signs indicating that the pedestrian bridge is open for walking. He also mentioned that the pedestrian bridge is really dark at night. Dan says there is not much we can do about it as lighting would need to be approved by the State and to rent some lights for 8 weeks would be costly.
2. Adjusted Traffic Signals at 15 & 15 A
3. Closed the old sewer plant road due to local traffic using it for bypass. Emergency Vehicles will have to use the detours. The old wooden bridge could not handle the traffic and was starting to crumble under the heavy use.
4. PAC has started working on evaluation policy
5. Need to start thinking about budget for next year
6. Highway did some paving last week on Trombley Hill, Munson Avenue and the PD parking lot as well as some at the school.
7. Maple Street project went well; they were finished on time and did a good job of compacting and repaving the street at the construction site.

8. Next SB meeting is Tuesday, September 8 due to Labor Day on the 7<sup>th</sup>.

#### **IV. SELECTBOARD CONCERNS**

**Brian Kellogg-** horse bill is taken care of. Had some complaints about people speeding on Randolph Rd. Would like more signs put up? Still getting complaints on the sheep problem, wondered if Richard checked into it yet.

**Todd Yando** –none

**Dave Yacovone-** Congress St. was closed- needs signs. Dan will take it up with Water & Light. Miller's Outfitters feels that we need more signs for emergency services; he had a tourist stop that needed emergency services and didn't know where to go. Dan will contact them.

**Shaun Bryer-**

- Have we got any news on the sticks at the Oxbow? Dan is still looking into this
- Resignation from Skatepark Committee. Dave Polow is moving to Colorado.

#### **V. CONSENT AGENDA**

1. Approve Minute of 08/10/09
2. Approve & Sign Warrants
3. Approve & Sign Cartographic Contract for Maintenance

**Motion made by Dave Yacovone, seconded by Todd Yando to approve consent agenda as presented. Motion approved. (4/0)**

**Selectboard took short recess to keep on schedule with the warned zoning bylaws for 7:00Pm  
Adjourned at 6:30PM and reentered regular session at 6:50PM**

#### **VI. OLD BUSINESS**

- **Review & Discuss Zoning Bylaws**

- **Setbacks-** Discussed with representatives Jennifer Desautels and David Ford for CCS the proposed setbacks along Trombley Hill, Center & Frazier Roads. CCS is willing to compromise with a 45ft setback up to Frazier Rd, tapering to a 100ft setback along Frazier Rd. to the end of the Commercial Zone. Charles Lambert a resident of Frazier Rd. suggested a 100ft buffer zone with trees and plantings to allow for noise control and so that he doesn't get blinded by the lights from the commercial buildings. The Selectboard proposed changing the rear & side setbacks for current residential property owners to 45ft, this will allow them 90ft for a buffer zone and changing the front setback along Rt. 15 from 45ft to 25 ft. CCS representative agreed to this proposal. Bill Rossmassler will work on the language.
- **Bed & Breakfast-**proposed language is to not allow stays of more than 14 days in a one year period. Dan talked with some of the Bed & Breakfasts and many have visiting nurses that stay for a month or so at a time while working at Copley, or they have tourists that come for a week or two and various times throughout the year. The Selectboard agreed to strike the language.
- **Prime Agriculture Mitigation-** Dan recommended using a fee schedule similar to what we do for zoning permits.

- **Retail Cap-** proposed language is a 75,000 sq. ft. cap. Selectboard would like results from the survey again and will discuss at next meeting when the full Board is present.

**VII. EXECUTIVE SESSION**

**Motion made by Dave Yacovone to enter Executive Session at 8:00PM with Town Administrator, Dan Lindley for his annual evaluation. Motion approved (4/0)**

**I. ADJOURN**

**Motion made by Todd Yando, seconded by Brian Kellogg to adjourn meeting at 8:50PM. Motion approved. (4/0)**

Respectfully submitted and filed this 25<sup>th</sup> day of August 2009  
Erica Reed, Administrative Assistant

**Please note that all minutes are in draft form unless otherwise stated.**