



## SELECTBOARD MEETING OF NOVEMBER 2, 2009

Members Present: Brian Kellogg, Todd Yando, Bob Beeman, Dave Yacovone and Min Cote.

Department Heads: Dan Lindley, TA and Mary Ann Wilson, Town Clerk.

Guests: Amy Noyes, John Buttolph, Michael McCole, and Tina Sweet.

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting Room by Brian Kellogg, Chair.

### **I. COPLEY TRUST MEETING**

1. Copley Trust Meeting will be held next Selectboard Meeting (November 16<sup>th</sup>) as members were not present.

### **II. NEW BUSINESS**

1. **Approve and Sign Bank Note for Cole Property-** Mary Ann presented a Union Bank note for the Selectboard to approve and sign. The Cole Property note is coming due in December and it is a balloon payment of \$92,250.47. This note will refinance the property for six years at 3.25% interest making our annual payments roughly the same as in prior years. There was discussion about the uses of the Cole Property. Min asked why it had not been made into a parking lot yet as a parking lot is really needed for the library. Bob explained that we didn't want to commit funds for this project as the library is going to address this issue when they expand.

**Motion made by Dave Yacovone, seconded by Bob Beeman to approve refinancing of the Cole Property and authorize signature of the Union Bank note. Motion approved. (5/0)**

2. **Discuss VFW Parking Lot-** Todd wanted to discuss snow plowing the VFW parking lot. This is an issue that comes up every Town Meeting and Todd felt that it should be discussed. Some people feel that the Town should not plow the VFW parking lot for free. John Buttolph and Michael McCole of the VFW were present to discuss this issue. They felt that the VFW does a lot of "public outreach" and provides a valuable public service by allowing many non-profit and public meetings to be held at their facility at no charge. Min doesn't feel that the Town should be plowing for free. Brian wants to get some input from Bob Melfy about how often the parking lot is plowed in a typical winter. The Union Bank parking lot was brought up as another parking lot that is plowed by the Town. The Union Bank lot is different than the VFW lot because the Town leases the Union Bank parking lot and has to maintain it. The National Guard parking lot is also plowed by the Town every third storm for free. Brigham Parking Lot is a Town owned lot. It was decided that this topic is really a budget topic and should be discussed further at our future budget meetings.
3. **Discuss personnel issue** – Mary Ann wants to let the Selectboard know that Jim Philbrook is not able to work as much as he is needed because he is needed to take care of his father. Mary Ann has budgeted for nine to ten hours a week for Jim's position. She put an ad in the

paper and has approximately six responses. She feels that she has enough money in her budget to cover this expense. Interviews will be held shortly and she will come back to the Selectboard with a recommendation.

### **III. TA REPORT**

1. The steel for the bridge is in place and the concrete panels are also installed. They are in the process of setting the rebar. The concrete will be poured over the deck on Thursday (11/5). T. Buck is hopeful that the moisture content will be at the correct level in 7 days, which would allow the membrane to be installed and then the asphalt. Hopefully we will open the bridge to traffic on November 13<sup>th</sup>. We will have to have one-lane traffic until the sidewalks are done. We will leave the detour in place which should help to cut down on traffic on the bridge. If we avoid traffic being present on the bridge at peak times, it would be best. The ribbon cutting ceremony is November 9<sup>th</sup> at 5:00. There is a gap in between the two concrete decks that will need an inside railing on the sidewalk to be safe. This is not part of the original bid as it was not anticipated by anyone. The cost is \$26,400 for T.Buck to install galvanized railing. We need to approve a change order for this expense. The project is still below the approved bond of 1.5 million. The estimated project cost including this change order is 1.15 million, which doesn't include the State's 10% match. In order for the State to pay their portion, we will need to send them copies of all of the contracts and payments.

**Motion made by Min Cote, seconded by Dave Yacovone to approve a change order for the additional railing needed in the amount of \$26,400.00. Motion approved. (5/0)**

### **IV. SELECTBOARD CONCERNS**

**Brian Kellogg-** Has had complaints of speeding on Randolph Road. Dan will talk to Richard about this.

**Todd Yando** –none

**Dave Yacovone-** Thank you to Mark Leonard for addressing an issue with trash at an apartment building in the area.

**Bob Beeman-** None

**Min Cote-** Did we get prices for decks on other Town owned bridges? Dan will get this information.

### **V. CONSENT AGENDA**

1. Approve Minute of 10/26/09
2. Approve & Sign Warrants

**Motion made by Todd Yando, seconded by Dave Yacovone to approve consent agenda as presented. Motion approved. (5/0)**

### **VI. ADJOURN**

**Motion made by Dave Yacovone, seconded by Bob Beeman to adjourn meeting at 6:45 PM. Motion approved. (5/0)**

Respectfully submitted and filed this 3rd day of November  
Tina Sweet for Erica Reed, Administrative Assistant

**Please note that all minutes are in draft form unless otherwise stated.**