



## SELECTBOARD MEETING OF AUGUST 9, 2010

Members Present: Brian Kellogg, Min Cote, Todd Yando, Bob Beeman, and Dave Yacovone.

Department Heads: Dan Lindley, TA; Richard Keith, Chief of Police; Bob Melfy, Highway Superintendent; Carol Bradley, Finance Director and Mary Ann Wilson, Town Clerk/Treasurer.

Guests: Tina Sweet, Dan Dougher, Kevin & Allison Lane, Frank Frontera and Bill Fitzgerald.

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting Room by Brian Kellogg, Chair.

### **I. Agenda Changes, Announcements & Additions**

- Addition- Change in Personnel Policy- Cash in Lieu of Health Insurance

### **II. OLD BUSINESS**

**1. Summer Road Maintenance Mud City Loop-** In light of recent concerns from Mud City loop residents, Dan is looking for direction from the Selectboard on how they would like him to proceed. Dan and Bob did go out to Mud City Loop and talk with homeowners/landowners regarding the maintenance that has been happening in the area after Dan Dougher came to the Selectboard stating that he was not informed of the work being done, and trees being cut. Residents were concerned about the graveling of the road, the widening of the road, teens partying at the parking area of Beaver Meadows Rd. trees being cut and no reseeding being done, Town not staying within the Right of Way, and litter left by the Town Crew. The Selectboard took into consideration all the concerns by the residents. In the future they will give written notice prior to any summer maintenance being performed.

### **2. NEW BUSINESS**

- 1. Discuss Parts Purchasing-** Bill Fitzgerald a representative from Sanels came to discuss purchasing our parts and other equipment needs from Sanels. They would like to receive more of our business. Bob Melfy, Highway Superintendent said that he usually does all the purchasing and tries to shop around. He said that he buys most of his truck parts from Napa because they tend to have the parts on hand. They do purchase some supplies from Sanels such as paint.
- 2. Discuss Town Administrators Job Description-** this is part of the update to all job descriptions, this is the 10 out of the 18 that will be reviewed and adopted.

**Motion made Min Cote, Seconded by Dave Yacovone to approve Town Administrators Job Description as presented. Motion approved. (5/0)**

- 3. Hazard Communications& Personal Equipment Protective Policies-** Bob Melfy has been working with VLCT on updating these polices. They are rewritten and updated to VLCT's satisfaction and ready for the Selectboard's approval.

**Motion made by Min Cote, seconded by Dave Yacovone to approve the Hazard Communication and Personal Equipment Protective Policies as presented. Motion Approved (5/0)**

- 4. Fireworks Application-** We received an application for Fireworks from Brent Paine for the purpose of a 50<sup>th</sup> birthday party on September 4, 2010 with a rain date of September 5, 2010. This will be advertised in the paper.

**Motion made by Dave Yacovone, seconded by Bob Beeman to approve Fireworks application as presented. Motion approved (5/0)**

- 5. Set FY11 Tax Rate-** Mary Ann presented the Selectboard with the tax rate for FY 11. The State has set the education rate at \$1.0478 for Homestead and \$1.4415 for non residential. The total with the Municipal rate of \$.6677 is \$1.7155 for Homestead and \$2.1092 for non-resident. This is only a 0.22% increase over last year.

**Motion made by Bob Beeman, seconded by Dave Yacovone to approve a Municipal Tax Rate for FY11 of \$.6677 per \$100 of assessed value. Motion approved (5/0)**

- 6. NEEWBF Health Insurance Cost Change-** subscribers received a letter in the mail regarding a change to the plans. Starting September 1, 2010 there will no longer be a single, two person, & family plan. There will be one rate regardless if you are a single or a family. The rate is based on the family plan which was \$1020 per month, which has increased to \$1080 per month. Those currently on a family plan will only see a contribution increase of about \$4.80 per month. The most significant increase will be for those on a single plan with an increase of \$35.20 per month and the 2 person with an increase of \$19.20 per month. This will also leave the budget with about a \$29,000 overage. Dan has suggested using the fund balance which is about \$200,000.

**Motion made by Dave Yacovone, seconded by Bob Beeman to accept NEEWBF Health Insurance rate increase and to use the fund balance to cover the \$28,820.00 increase in the budget. Motion approved. (5/0)**

- 7. Discuss Change to Personnel Policy ash in Lieu of Health Insurance-** currently the policy reads employees will get 50% of the single premium if they opt out of the health insurance plan. In order to make the dollar amount the same with the change in rate structure, we need to change the percentage to 30%.

**Motion made by Dave Yacovone, seconded by Bob Beeman to approved change to Personal Policy for cash in Lieu of Health insurance. Motion approved (5/0)**

**3. TA REPORT**

- RFP Notice has gone out for Cady's Falls Bridge repairs on the structural portion. Should begin repairs mid to late October. The deck will be replaced probably next spring.
- Working on getting sewer to the BED. Cliff is working on getting a proposal together.
- Sewer Ordinance will be on the agenda for approval.
- VLCT has asked Dan to be on a Legislative Study Committee on Corrections and the impact on small communities.
- September will begin with hearings on bylaw changes

- Community Coordinator Position- received about 10 applications, nothing stands out as of yet. May need to relook at that position.
- Working with Craig & Jim on the Village sewer line easement
- Need to answer school regarding the plowing of the parking lot.
- Change the September 6<sup>th</sup> meeting to September 7<sup>th</sup> due to Labor Day Holiday

**4. SELECTBOARD CONCERNS**

**Brian Kellogg**-None

**Bob Beeman**- none

**Todd Yando**- None

**Dave Yacovone**- Have we responded to Mr. Kuney's letter regarding Congress Street? Dan says not yet but he will do that this week.

**Min Cote**-Is T. Buck planning to come back and finish punch list? Dan says yes, and the sidewalk cracks that they fixed are holding up well.

**5. CONSENT AGENDA**

1. Approve Minutes of 07-26-10

2. Approve & Sign Warrants

**Motion made by Dave Yacovone, seconded by Min Cote to approve consent agenda as presented. Motion approved. (5/0)**

**6. ADJOURN**

**Motion made by Bob Beeman, seconded by Min Cote to adjourn the meeting at 7:53PM Motion approved (5/0).**

Respectfully submitted and filed this 11th day of August, 2010.

Erica Reed, Administrative Assistant

**Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.**