



## SELECTBOARD MEETING OF SEPTEMBER 7, 2010

Members Present: Brian Kellogg, Min Cote, Todd Yando, Bob Beeman.

Department Heads: Dan Lindley, TA; Richard Keith, Chief of Police; Bob Melfy, Highway Superintendent and Carol Bradley, Finance Director.

Guests: Dan Dougher, Steve Rae, Tim Lyberger, and Tina Sweet.

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting Room by Brian Kellogg, Chair.

### **I. Agenda Changes, Announcements & Additions**

- Add- Adjust Ruggiano Contract
- Add-Fireworks Permit for Bishop Marshall
- Add- Cash in Lieu of Health Insurance Policy Change
- Add Grant for Live Scan Machine at Police Department

### **II. COMMUNITY CONCERNS**

1. None

### **III. NEW BUSINESS**

1. **Discuss Committee for School Track Repair-** Tim Lyberger and the Recreation Commission have been working with Tracy Wrend at the Superintendent's Office on forming a committee to be in charge of the School Track and the repairs that are needed. The school Board is hoping to have a complete report and recommendations of what to do with the track by the end of December.
2. **Recreation Commission Appointments-** Judy Bickford has expressed interest in serving on the Recreation Commission.

**Motion made by Min Cote, Seconded by Bob Beeman to appoint Judy Bickford to the Recreation Commission. (4/0)**

3. **Fuel Bids-** We put the fuel and gas out to bid again and got five bids this time
  1. S.B. Collins- fuel \$1.984 current price or \$2.69 fixed price
  2. Bourne's- fuel \$2.134 current price or \$2.184 for fixed price and \$1.779 for propane fixed price
  3. Ted's Gas- \$1.69 fixed price for propane
  4. Brosseau- fuel- \$ 3.25 fixed price
  5. Irving- fuel- \$2.506 fixed price and \$1.994 for propane

**Motion made by Bob Beeman, seconded by Todd Yando to award bid for fuel to Bourne's at a fixed price of \$2.184 and to Ted's Gas for Propane at a fixed price of \$1.69. Motion approved (4/0)**

4. **Ward Pond Rd. -** The Selectboard discussed the request for the Town to take over Ward Pond Rd. Bob Melfy, Highway Superintendent had looked at the Road and they have done a

great job building the road and it is to Town specifications. The next step is for the Selectboard to do a site walk and then will need to hold a hearing. Also need to check to see how many houses are required to be on the road.

- 5. Randolph Road Speed Reduction Recommendation-** Last fall there was a concern regarding the speed on the Randolph Road. The Police Department conducted a traffic study monitoring the traffic and speed on 7 different occasions; this consisted of counting cars and clocking vehicles to see how fast they traveled. They also traveled the road themselves at different speeds. Police Chief, Richard Keith's recommendation is to post from Rt.100 to Washington Highway at 25MPH and from Washington Highway to Fitzgerald Rd. at 35MPH and from Fitzgerald Rd. to the Stowe Town Line at 40MPH. The next step is for Richard to write the ordinance and the Selectboard needs to approve it. It will then be posted for the public.

**Motion made by Min Cote, seconded by Bob Beeman to approve the Randolph Road speed reduction study as proposed. Motion approved. (4/0)**

- 6. Budget Timeline-** Discussed the budget timeline drafted by Carol Bradley, Finance Director. Dan would like to know what the Selectboard budget goals are as we are going into the budget preparing process. Some things the Selectboard should be thinking about are wages and paving.
- 7. Grand List Errors and Omissions-**

**Motion made by Bob Beeman, seconded by Min Cote to accept the Grand List Errors and Omissions as presented. Motion approved. (4/0)**

- 8. Ruggiano Contract Adjustment-** Todd Thomas, Zoning Administrator suggested to Dan to have map maker do a color topo map done of the proposed BED sewer extension area. The additional cost is \$675.00.

**Motion made by Min Cote, seconded by Bob Beeman to approve the additional \$675 for the color topo map of the BED Sewer Services Area. Motion approved (4/0)**

- 9. Fireworks Permit Request-** Bishop Marshall has requested a fireworks display for their homecoming celebration on October 8, 2010. There is no rain date scheduled. Last year the Selectboard asked them to send letters/postcards to surrounding land owners and to Art Mead. It seemed to work well for notification purposes.

**Motion made by Bob Beeman, seconded by Todd Yando to approve Fireworks Permit with the condition that they contact surrounding neighbors and Art Meade. Motion approved (4/0)**

- 10. Cash In Lieu of Health Insurance Policy Change-** NEEWBF Insurance sent notification that the increase in premium was not to take effect until January 1, 2010, therefore the adjustment to the policy the Selectboard made at the last meeting needs to go back to what was originally approved until January 1, 2010.

**Motion made by Min Cote, seconded by Bob Beeman to amend the "Cash in Lieu of" policy to read January 1, 2010 not September 1, 2010. Motion approved (4/0)**

**Grant for Live Scan Machine-** The Live scan machine at the Police Department is broken and it is according to the State obsolete. This machine is used for fingerprinting. Currently the PD has to use

the Sherriff's Department's live scan. There is a grant through the State that covers the machine and the first year of support, we will need to pay for subsequent years.

**Motion made by Min Cote, seconded by Bob Beeman to accept grant awards for the Live Scan Machine. Motion approved. (4/0)**

#### **IV. TA REPORT**

- Will be meeting with Eugene & Chief Spear to discuss job description of the potential Fire Rescue Position.
- Will be interviewing 2 candidates for the Community Development Coordinator next week.
- MSI is having an open house on September 16<sup>th</sup> from 5-7 PM, please let Dan know if you will be able to attend.

#### **V. SELECTBOARD CONCERNS**

**Brian Kellogg**-What is happening with the Bypass? Dan says currently they are planning to start construction of everything in 2012.

**Bob Beeman**- none

**Todd Yando**- None

**Dave Yacovone**- none

**Min Cote**-What is happening with the Skate Park? Dan says they are working on it, the construction they have done so far is good. They still have some work to do.

#### **VI. CONSENT AGENDA**

1. Approve Minutes of 08-23-10
2. Approve & Sign Warrants

**Motion made by Bob Beeman, seconded by Min Cote to approve consent agenda as presented. Motion approved. (4/0)**

#### **VII. OLD BUSINESS**

**Motion made by Min Cote, seconded by Todd Yando to enter Executives Session at 7:10PM for Real Estate to include Dan Lindley. Motion approved. (4/0)**

**Motion made by Todd Yando, seconded by Min Cote to Exit Executive Session and enter Regular Session at 7:25PM. Motion approved. (4/0)**

#### **VIII. ADJOURN**

**Motion made by Bob Beeman, seconded by Min Cote to adjourn the meeting at 7:30 Motion approved (4/0).**

Respectfully submitted and filed this 9<sup>th</sup> day of September  
Erica Reed, Administrative Assistant

**Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.**