



SELECTBOARD MEETING OF JANUARY 9, 2012

- Members Present: Brian Kellogg, Min Cote, Mickey Smith, Bob Beeman and Dave Yacovone(arrived at 6:53PM).
- Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Carol Bradley, Financial Director; Tricia Follert, Community Coordinator; and Mary Ann Wilson, Town Clerk/Treasurer.
- Guests: Steve Rae, Chris Ransom, Tina Sweet, Speaker Shap Smith, and Representative Peter Peltz.

Meeting was called to order at 6:00PM in the Community Meeting Room by Brian Kellogg.

I. AGENDA ADDITIONS/ CHANGES /ANNOUNCMENTS

- None

II. COMMUNITY CONCERNS

Representatives- Speaker Shap Smith and Representative Peter Peltz are visiting all the Selectboards in the Lamoille County Area and came to discuss any concerns that the Selectboard and or community might have. Shap mentioned that the State was able to meet all the repairs needed from hurricane Irene damage and there was a surplus in the AOT budget. As of right now the Bypass is slated to go out to bid in March of this year. Peter mentioned that the overall education budget has increased about 1.7%. Shap and Peter asked if we had any issues with FEMA during either the spring flooding or Hurricane Irene. Dan said we didn't have any issues with FEMA but were having trouble getting our State funds. They also asked about downtown enhancement. Dan said that we were still working on the Arthurs building; Malarkey's old building had been sold to United Way for restaurant and transitional housing and we have had several manufacturing businesses expand in the North End of Town. Also discussed the County budget and the Lamoille County Court House construction repairs and the possibility of the State funding the repairs rather than the Towns having to increase their budgets to cover the costs.

Brian Sterns- was not present. Dan discussed with the Selectboard Mr. Sterns concerns regarding Polar Bear Towing. Brian came to see both Dan and the Chief and felt that the Town should not be using this company as he felt it was a predatory company. Brian had some issues with the company after an accident that occurred in Town. Dan had told Brian that it was more a civil issue and referred him to the State Police and the States Attorney's office.

III. NEW BUSINESS

1. **Community Development-** Tricia Follert, Community Development Coordinator would like to apply for a \$27,071 Downtown Transportation Grant to improve sidewalks on Upper Main, Pleasant and Portland streets. The Town will provide \$40,592 for inkind services for a grant total of \$67,663.

Motion made by Min Cote, seconded by Bob Beeman to approve Downtown Transportation Grant application with Dan Lindley, Town Administrator as the Grant Administrator. Motion approved(4/0)

Tricia would also like to apply for the RBEG(Rural Business Enterprise Grant) grant which is a USDA Federal Grant in the amount of \$27,500. MACC will be putting in \$1,000 and there will also be some in-kind service hours from Todd Thomas, Zoning Administrator/Planner and Trisha. This grant will be used for consultation funds for the Co-op committee and a market analysis.

Motion made by Bob Beeman, seconded by Mickey Smith to approve grant application for RBEG with Dan Lindley, Town Administrator as the Grant administrator. Motion approved. (4/0)

2. **Skate Rink Hire-** Recreation Commission would like to hire Kirk Douglass part-time to maintain the Ice Rink and shanty during the Winter season. This would be a part-time temporary position which is in the Recreation Budget.

Motion made by Bob Beeman, seconded by Min Cote to hire Kirk Douglass for temporary part time position at minimum wage. Motion approved. (4/0)

3. **Discuss County Budget-** The County Budget is set to increase due to the repairs that are proposed for the Court House. The proposed Building improvement budget is proposed at \$95,000, it is currently \$19,000. The Selectboard will be writing a letter to the Representatives to encourage the State to help with the repairs for the building. They also plan to attend the Budget meeting on January 23, 2012 and will be moving their regularly scheduled meeting from Monday night to Tuesday night, January 24.

4. **Job Description Reclassification for Todd Thomas-** the original Job Description had listed Planner Assistant and Todd is actually the Planner.

Motion made by Min Cote, seconded by Bob Beeman to approve Job Description reclassification for Todd Thomas as Zoning Administrator/Planner.

5. **Police Department Repairs- Bid Opening-** we received 2 bids for the repairs for the front entry of the Public Safety Building.

- BTR Construction - \$16,450
- Dave Davis Construction- \$20,140

We have \$14,500 budgeted and Richard has some reserves in the budget to make up the difference.

Motion made by Bob Beeman, seconded by Min Cote to approve low bid from BTR Construction in the amount of \$16, 450. Motion approved (5/0)

6. **Budget Review-** As of right now we are at .4% increase over last year's budget or \$16,077. We will have a draft Warning at the meeting on the 24th for the Selectboards review. The

Selectboard will have to come in to the office to sign it due to the way the dates fall for approving and signing the Warning.

7. Village Garage Hire- move to end of meeting for Executive Session.

IV. TA REPORT

- We received a \$20,000 grant from the Historic Preservation Grant for the Clock Tower restoration.
- The State will be holding a hearing on March 14th here in the Tegu building for the property owners surrounding Tenney Bridge.
- Ruggiano Engineering and Button Surveying have opened up an office on the North end of Town in one of Manosh's Buildings.
- Vt. Peanut Butter is expanding and is now open 5 days a week.
- Ward Pond Rd. has finally completed their Storm water Requirements. We can take a look at this in the Spring as we will need to hold another onsite hearing.
- Skip Vallee will be putting in a sewer line that will allow him to expand as well as Aubuchon and will provide an opportunity for other businesses in that area to hook onto the line as well.
- Public Hearing on Town budget with School. It is not required for the Town to hold an informational hearing as it is for the school. Selectboard agreed that not many are in attendance for the Towns portion of the informational hearing and decided they would rather invite the public to a Selectboard meeting closer to Town Meeting day to discuss any concerns they may have with the proposed budget.
- There has been a request to use the Oxbow Park for a wedding reception. We currently do not have a policy in place for these kinds of requests. Administration will work on a draft policy to bring back to the Selectboard for review.

IV. SELECTBOARD CONCERNS

Min Cote- What do we have for upcoming bids and RFP's? Dan says we have Cady's Falls Bridge, Mud City Loop Bridge, Stage Coach Rd. Culvert and the Clock Tower.

Dave Yacovone-none

Bob Beeman- Complaint that there was too much sand on Richmond Street

Mickey Smith- Gave the Board a copy of the Dedication and Selectboard Report.

Brian Kellogg- Dedication and Selectboard Report is good.

V. CONSENT AGENDA

1. Approve Minutes of 12-12-2011
2. Approve & Sign Warrants

Motion made by Dave Yacovone, seconded by Min Cote to approve consent agenda as Presented. Motion approved. (5/0)

Motion made by Dave Yacovone, seconded by Min Cote to enter Executive Session at 7:40PM PM for Personnel to include Dan Lindley. Motion approved. (5/0)

Motion made by Mickey Smith, seconded by Min Cote to exit Executive Session at 8:00PM and enter Regular Session. Motion approved (5/0)

Motion made by Min Cote, seconded by Bob Beeman to adjourn meeting at 8:05PM. Motion approved. (5/0)

Respectfully submitted and filed this 10th day of January 2011
Erica Reed, Administrative Assistant

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.